



OBSID: Observatory Improvement District NPC
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Notice is hereby given of the Annual General Meeting (AGM) of the **Observatory Improvement District NPC** that will take place on Saturday the 24th November 2018 at 10h30 at the Woolworths Financial Services Auditorium where the following items will be discussed:

AGENDA

1. Registration
2. Welcome & Apologies
 - 2.1 Membership
 - 2.1.1 resignations
 - 2.1.2 new members
 - 2.2 Quorum to constitute a meeting
3. Approval of previous Annual General Meeting (AGM) minutes
4. Approval of agenda
5. Chairman's Report
6. Feedback on operations 2017-18
7. Noting of Audited Financial Statements 2017-18
8. Approval of budget 2019-20
 - 8.1 Approval of use of surplus funds 2019-20
 - 8.2 Approval of use of surplus funds 2018-19
9. Approval of implementation plan 2019-20
10. Appointment of auditors
11. Confirmation of Company secretary
12. Election of Board Members
13. General / Q & A
14. Adjournment

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members' meeting for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or by email (email completed forms to companysecretary@obsid.org.za). New membership applications should be received by **Monday 12th November 2018** to be approved and accepted at a meeting of the Board of Directors of the Observatory Improvement District NPC prior to the Annual General Meeting (AGM).
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered at the offices of the Company (email completed forms to companysecretary@obsid.org.za) no less than two (2) working days prior to the advertised date and time of the start of the meeting (i.e. **by 10h30 on Thursday 22nd November 2018**), failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.

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SAFER - CLEANER - SMARTER

Directors: N. Moodley, G. Leyman, E.S. Angless, C. Neville, T. Jenkins, J. Allemeier, S. Killick, T. Hughes, J. Ashley

- The present Directors of the Observatory Improvement District NPC and their respective portfolios are:

Name:	Current portfolio:
Nishendra Moodley	Chair
Gareth Leyman	Vice-Chair
Justin Ashley	Finance, administration and HR
Edwin Angless	Communications
Steve Killick	Public safety
Jodi Allemeier	Cleaning
Trevor Hughes	Urban management
Carolyn Neville	Social issues
Tauriq Jenkins	Arts, sports, heritage and culture

Clause 12.1.7 of the MOI states “As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the Annual General Meeting (AGM), but shall be eligible for re-election.” Therefore, the following Directors - Edwin Angless, Gareth Leyman and Carolyn Neville - will resign and may be available for re-election as directors.

Forms for nomination of directors may be downloaded from the website or be requested by email. Completed nomination forms must be returned to the OBSID office (either by hand or by email to companysecretary@obsid.org.za) **by 16h00 on Monday 12th November 2018** and must be accompanied by a short biography to be supplied by the nominee.

A consolidated listing of nominee’s biographies will be circulated to all members by close of day on Friday 16th November 2018

- The following documentation will be available at the Annual General Meeting (AGM) and on the OBSID website at www.obsid.org.za:
 - Membership list
 - Advertisements, notice to members and CoR 36.2 form
 - Minutes of previous Annual General Meeting (AGM)
 - Agenda
 - Audited AFS (Full set)
 - Implementation Plan 2019-2020
 - Budget 2019-2020
 - Membership application form
 - Nomination as Director form
 - Proxy Form