

OBSERVATORY IMPROVEMENT DISTRICT

DRAFT Annual General Meeting Minutes

Date: Thursday 28 October 2021

Venue: Observatory Improvement District offices, 13A St Michaels Street, Observatory and online via Zoom

Present: 10 members, 1 CID unit staff members and 2 OBSID staff members in attendance, 11 members in attendance online and 7 proxies received.

1. Registration (from 17:30 to 18:00):

All present signed the relevant attendance register and online attendance was noted on a register. Documentation relevant to the meeting was available on the OBSID website from the 7th October 2021.

2. Welcome and apologies:

Jodi Allemeier welcomed all members, visitors and staff present at the Annual General Meeting. She stated that the meeting was quorate and could go ahead. She stated that 7 members had submitted proxies.

2.1 Membership – resignations and new:

One resignation was recorded. Nine (9) new members were recorded.

2.2 Quorum to constitute a meeting:

It was noted that the meeting was quorate – 21 members in attendance (online and in person), 7 proxies received, a total of 28 members represented out of a membership of 94.

3. Approval of previous AGM minutes:

The minutes of the previous meeting held on the 28th October 2020 were made available on the website prior to the meeting. No corrections were noted. Jodi Allemeier proposed that the minutes be accepted, this was unanimously approved by those in attendance.

4. Chairperson's report:

Jodi Allemeier referred the meeting to the detailed Chairperson's report contained in the Annual Review that was sent to members and available on the OBSID website.

She highlighted that the OBSID was closing another successful, if complicated year, and also closing a five year term and entering into a new and ambitious era with members and the wider Obs community.

The OBSID had managed to keep a very lean operational core, with operational expenses remaining relatively flat while increasing services and initiating new projects.

OBSID's largest programme remained public safety, with OBSID engaged daily in proactive measures to prevent crime and respond to support residents when they needed it. This capacity was enabled by investment in a third petrol vehicle and additional patrollers.

The OBSID's social development programme had also grown substantially with a focus on sustainable partnerships and impactful pathways of support through work-based rehabilitation, in depth case management, a full-time qualified social worker joining the team, and piloting the Obz Rainbow House being just some of the highlights.

The OBSID's cleaning teams were on the streets daily, also relying more and more on residents to work with us to prevent dumping and overflowing bins to keep Obs looking clean. In the year ahead, the OBSID team will be investigating top up recycling options for the area.

The OBSID team and community partners did not stop there – the team ambitiously took on several aspirational placemaking projects - including a community greening project, a heritage project and a process looking at the Village Green. All of these have also been very valuable in providing insights into what the community want and need from Obs and have informed OBSID's strategy and plans for the next 5 years.

Jodi indicated that this would be her last year as an OBSID Board member and also thanked Tom Figl for his contributions to OBSID during his time serving on the Board. She thanked Amanda Kirk for her strong leadership, resilience and quick responses to changing conditions and applauded the efforts of the entire OBSID team.

5. Update on OBSID's public spaces and other projects:

Jodi Allemeier and Amanda Kirk provided updates on the various projects that the OBSID had embarked upon during the prior year, namely:

- Reimaging the Village Green
- Strategic green infrastructure
- Telling the story of Observatory through heritage and memorialisation
- Work-based rehabilitation and supportive housing pilots.

Questions from the floor were asked and answered as to the feasibility of securing funding to offer more supportive housing to the street based community of Observatory also around the possibility of accessing information from those living on the streets as regards crime patterns and suspicious behaviour.

6. Noting of Audited Financial Statements 2020-21, including noting of surplus expenditure:

Amanda Kirk presented the AFS for 2020-21, highlighting both surplus funds utilised and the positive cash position the OBSID is in and explained that this would allow for the continued development and implementation of a wide range of defined and sustainable projects in both the current and the next financial year aligned to the OBSID public spaces policy.

No questions were posed on the contents, Jodi Allemeier proposed that the AFS be approved and these were unanimously accepted by those in attendance.

7. Approval of use of surplus funds 2021-22:

Amanda Kirk provided an overview of the proposed use of surplus funds for the current financial year. Jodi Allemeier proposed that the revised surplus expenditure for the current financial year be approved and this was unanimously accepted by those in attendance.

8. OBSID in review - feedback on operations 2016-21:

Jodi Allemeier described OBSID's work and achievements over the past 5 years, focussing on the stabilisation of services, the development of a strong team and company culture, the development of sustainable and effective partnerships in urban management, public safety, communications and social development, the management of operating costs and the expansion into aspirational projects. During this period, significant expansion was noted in the areas of public safety – through the deployment of additional resources, and social development – through the development of sustainable partnerships and the development of a meaningful suite of services on offer to vulnerable community members.

2020-21 noted a decline in the number of reported crime incidents against prior years and significant efforts being made by the public safety team to act proactively to prevent crime from happening. OBSID collected almost 50 000 bags of refuse from the street and other public spaces this year. In excess of 1 100 City infrastructure faults and illegal dumpings were reported.

Learnings from the past five years have informed the development of the next five year term business plan and the OBSID expects to be able to continue to deliver all of the familiar basic OBSID services that the community has come to rely on, along with the phased introduction of expanded services in core programmes of public safety, cleaning, social development, and the operationalisation of what have to-date been pilot projects so that they can be relied on going forward.

Questions were asked and answered from the floor related to expanded cleaning services as well as Licence Plate Recognition (LPR) technology.

9. Term renewal - approval of five year business plan, budget and implementation plan:

Amanda Kirk referred those in attendance to the business plan, implementation plan and five year budget available on the OBSID website and provided an overview of planned services in the next five years. These included an increase in vehicle deployment on the public safety contract, expansion of services in urban management, environmental development and placemaking projects, ongoing expansion of social development services, deeper engagement with businesses and the provision of support to events that support businesses, targeted and targeted communication campaigns.

She provided an overview of key cost impacts in the 2022-23 financial year and outlined the expected average increase in the CID rate of 5.8%, made possible by increases in property valuations as a result of supplementary valuation outcomes.

Questions were asked and answered from the floor as regards the impact of inflationary increases on the proposed budget as well as how the City of Cape Town managed rates increases.

The five year plan, implementation plan and budget were unanimously approved by those present as was the extension of term for the years 2022-27.

10. Appointment of Auditors:

Jodi Allemeier reminded the meeting that Cecil Kilpin and Co. had been OBSID Auditors for two years and requested that this appointment be reconfirmed for a further year. This appointment was proposed by Claire Everatt and unanimously approved by those in attendance.

11. Confirmation of Company Secretary:

Jodi Allemeier reminded the meeting that Ursula Genthe was currently serving as OBSID Company Secretary and requested that this appointment be reconfirmed for a further year. The appointment was unanimously approved by those in attendance.

12. Election of Board Members:

Jodi Allemeier advised the meeting that three nominations had been received for four vacant Director roles, therefore an election was not required to be held. The nominations were proposed by Janet Cronje and unanimously approved by those in attendance. Congratulations were extended to the three nominees – Claire Everatt, Edwin Angless and Marco Morgan - on their appointments to the OBSID Board.

13. General / Q&A:

14. Adjournment:

Jodi Allemeier thanked everyone present for their attendance and participation, Amanda Kirk proposed a vote of thanks to the team from Plein Productions for their audio visual services at the AGM and the meeting adjourned at 20h35.

CHAIRPERSON

DATE